



**Delaware Bicycle Council  
October 1, 2003  
DelDOT Administration Building  
Meeting Minutes**

**Members Present**

Don Carbaugh, Chair and New Castle County Representative  
Fred Breukelman, Dept. of Public Health Representative  
Laura Madara, DNREC Representative  
Judi Jeffers, At-Large Representative  
Amy Wilburn, At-large Representative

**DelDOT Support Staff Present**

Joseph Cantalupo, Assistant Director, Division of Planning  
Wendy Bernard, Administrative Assistant

**Members Absent**

Timothy Willard, Sussex County Representative  
Tim Plemmons, At-large Representative  
Janet Ray, Dept. of Education Representative  
Lisa Moore, Office of Highway Safety Representative  
George Heberling, DE State Police Representative  
Paul Stevenson, NCC Representative  
Danna Levy, Council on Greenways & Trails Representative

**DelDOT Support Staff Absent**

Fritz Schranck, Deputy Attorney General

**Guest**

Pam Minhas

**The meeting was called to order at 5:10 p.m.**

**I. Welcome and Introductions**

Introduction of Guests

Don informed the Council that he was expecting two guests: Pam Minhas, who is a bicycle shop owner from Rehoboth and Amy Pritchett. Neither had shown when the meeting started.

Council Membership Update

Don reviewed the lastest appointments. Calvin Weber and Ali Mirzakhali had not yet heard from the Governor's office regarding their appointment. The COT still owes the DBC a nomination and Don asked Joe if he had heard anything. Joe said he hadn't and would look into it.

Due to time restraints, Don asked if they could go over the agenda quickly so time could be focused on the Safety Items.

## II. Old Business/ "Task Updates"

### Pedals for Progress

Joe gave the total collected from the event: 230 total, 30 from Rehoboth, 30 from Dover and the rest from Newark. The bikes are on their way to Ghana and Joe hopes to hold this event next year as well. Don said his only suggestion would be to have one further north

Pam Minhas arrived and was introduced to the Council members present.

### Safe Routes to School

Joe informed the Council that the invitation letters to be on the committee went out on that Tuesday. Wendy was going to give follow-up calls to confirm participation. The consultants, Parsons Brinckerhoff, would then set-up meetings for interviews. Meanwhile the consultant is collecting the "best of the best" program material from other states' programs. He hopes to have the program in place by the early spring.

Don told the Council that the League of American Bicyclists were going to make the Safe Routes to School program part of its curriculum. Joe mentioned that the program isn't just about building sidewalks and that there were already several schools interested.

### Newsletter

Joe mentioned he was ready to publish another newsletter when the Council was. Don said there were not any articles yet.

Joe also mentioned the Bicycle Laws brochures were getting reprinted

## III. New Business-Safety Issues

### Accidents/Fatalities

There had been a fatal accident in New Castle County involving a bicyclist. The cyclist was wearing a helmet and the details of the accident were not available yet, but the accident might have had something to do with the cyclists going downhill and having a tire blow.

There was also an accident which resulted in a serious injury on Rt. 52 Kennett Pike in New Castle County. This accident involved an experienced cyclist traveling on the wide shoulder and a truck traveling in the opposite direction turning in front of them. Don wanted to know if the DE Code covered instances such as this (shoulders) and whether or not the bicycle is considered part of traffic and a vehicle. He had hoped to ask Fritz or Bud, but neither of them was in attendance that night.

It was also mentioned there needs to be a way to inform the casual cyclist of the bicycle laws.

### Medical Information Carrier Systems (MICS)

Don said the White Clay Bicycle Club had purchased some MICS to be distributed at their head trauma prevention session next week. He really liked the systems and had a couple to show the Council. The system is a small piece of paper which contains important medical information on it that folds up small and is then placed in a small plastic pouch that is stuck to the inside of a cyclist's helmet. There is a sticker with the MICS logo to be placed on the outside of the helmet to let EMS personnel know it there. The company also has an education program to help with the systems.

He wanted to know if the Council thought it would be a good idea to purchase some and distribute c/o the DBC. Joe thought it would be a good program to be taught at pre-schools when they have transportation week.

Don asked what the best way to distribute them would be and suggestions were at organized rides, schools and teachers, boys and girls clubs, park officers and bike shops. Pam Minhas, as a bicycle renter, said it would be a good thing to give to patrons and a good time to go over the bicycle laws too.

The Council agreed to order \$1,000 worth, Wendy would place the order and have them shipped to Don who would put the Courtesy of the DBC stickers on them. He would then give them to Joe/Wendy to store/distribute.

#### Shoulder Sweeping and Maintenance

Don was concerned because he had not heard anything from the Secretary regarding the shoulder-sweeping schedule that the DBC asked for in a letter to him a year ago. Don wanted thoughts on the best possible approach to this issue. He said that they had tried to get the shoulder-sweeping schedule changed, but could not. Amy suggested since there seemed to be an increase in bicyclist accidents if the DBC could point out the safety perspective instead of just the convenience aspect to the Secretary. Don asked if they thought the DBC should send another letter. Judi also suggested that it could be made part of the Safe Routes to School program. The Council decided that Don would send a reminder e-mail to the Secretary and see what kind of response he gets.

#### Bike Month Update

Judi suggested to the Council that the State Parks could have a drawing contest for Bike Month. The theme could be "Bicycling is Fun" and the contest could be for school aged children from summer camps and co-op extensions from each county. They could have volunteer judges, maybe Council members, and Paul Stevenson had offered to ask the White Clay Bike Club if they could supply bonds as prizes. Don said he would be attending the next WCBC meeting and would bring it up for Judi.

Fred also mentioned that the DE Audubon might have a possible interest in co-sponsoring an event during Bike Month, like a bird watching bike tour. Everyone thought that would be a good idea.

**Meeting adjourned at 7:20 pm.**